



The Philippine Exporters Confederation (REGION XI CHAPTER), Inc.

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APPLICATION FOR AUTHORITY TO OPERATE A CBW

- LETTER REQUEST AND DULY NOTARIZED ACCOMPLISH APPLICATION FORMS (TO BE SECURED FROM PHILEXPORT DAVAO)
- BOC CERTIFICATE OF ACCREDITATION AS IMPORTER
- LEASE CONTRACT OR CERTIFICATE OF TITLE TO THE REAL PROPERTY WHERE THE PROPOSED CBW IS LOCATED
- WAREHOUSE LOCATION OR VICINITY MAP SHOWING THE AREA OF MEANS AND ACCESS
- WAREHOUSE LAYOUT SHOWING AND DESCRIBING THE FOLLOWING:
 1. FLOOR PLAN AND BUILDING STRUCTURE
 2. STORAGE AREAS FOR RAW MATERIALS, FINISHED PRODUCTS AND WASTAGES
 3. PRODUCTION AREA
 4. OFFICE SPACES FOR BOTH CBW AND CUSTOMS PERSONNEL
 5. PHYSICAL FEATURES
- LISTS OF MACHINERIES AND EQUIPMENT
- FEASIBILITY STUDY. THE PROJECT FEASIBILITY STUDY FOLLOWING THE FORMAT IN ANNEX B SHALL PRESENT THE VIABILITY OF OPERATION FOR PERIOD OF FIVE (5) YEARS, WHICH SHALL INCLUDE THE TECHNICAL ASPECT OF THE BUSINESS
- MONTHLY REQUIREMENT OF THE LISTS OF MATERIALS TO BE IMPORTED OR STATEMENT OF MONTHLY RAW MATERIAL IMPORTATION REQUIREMENTS (SMRMIR) TO BE IMPORTED (GET PRESCRIBED FORMAT FROM PHILEXPORT DAVAO)
- HARD AND SOFT COPIES OF THE FORMULA OF MANUFACTURE (FOM) IF APPLICABLE. THE FOM DULY ISSUED BY INDUSTRIAL TECHNOLOGY DEVELOPMENT INSTITUTE (ITDI) MUST SPECIFY IN DETAIL THE USAGE OF IMPORTED RAW MATERIALS FOR PRODUCING THE FINISHED PRODUCTS, AS WELL AS THE PERCENTAGE OF WASTAGES AND BY-PRODUCTS AND IN WHAT PARTICULAR STAGE OF PRODUCTION THEY WILL BE INCURRED. SOFT COPIES OF THE FOM MUST BE IN A NON-EDITABLE/NON-PDF FORMAT
- IN CASE OF GARMENTS, ENDORSEMENT FROM THE CONCERNED GOVERNMENT AGENCY.
- SECRETARY CERTIFICATE/BOARD RESOLUTION AUTHORIZING THE SIGNATORY TO CERTIFY THE SAME AS TRUE COPY (MAY REQUEST FORMAT FROM PHILEXPORT DAVAO)
- PROJECTED DUTIES AND TAXES FOR ONE YEAR