**ANNEX “A”**

**of CMO No 03-2022**

**APPLICATIONTO OPERATE A CUSTOMS BONDED WAREHOUSE/ ACCREDITATION AS SUBCONTRACTOR/MEMBERSHIP TO COMMON BONDED WAREHOUSE/ACCREDITATION AS CLIENT/END-USER**

NAME OF FIRM: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ADDRESS: OFFICE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ TEL. NO. \_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 PLANT : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ TEL. NO. \_\_\_\_\_\_\_\_\_\_\_\_\_

Official Business Email (Registered with AMO) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Nature of Application:**

1. **Application for Authority to Operate/Renewal to Operate**

|  |  |  |  |
| --- | --- | --- | --- |
|  | Miscellaneous ManufacturingCustoms Bonded Warehouse |  | Common Customs Bonded Warehouse |
|  | Garments and Textile Manufacturing Customs Bonded Warehouse |  | Private Customs Bonded Warehouse |
|  | Industry-Specific Customs Bonded Warehouse  |  |  |

1. **Application for Accreditation**

|  |  |  |  |
| --- | --- | --- | --- |
|  | Membership to CCBW |  | Client-End User of ICBW |
|  | Subcontractor |  | Client Exporter of MMCBW (Miscellaneous) |

**Kind of Business Entity:**

|  |  |  |  |
| --- | --- | --- | --- |
|  | Corporation |  | Single Proprietor |
|  | Partnership |  |  |

**FOR PARTNERSHIP/SOLE PROPRIETORSHIP:**

CAPITAL OF PARTNERSHIP/SOLE PROPRIETOR:

|  |  |  |  |
| --- | --- | --- | --- |
| **Name & Tax Account Number** | **Nationality** | **Country of Residence** | **CAPITAL** **(Amt. in Peso)** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

(Use separate sheet if necessary)

**FOR CORPORATION:**

|  |  |  |
| --- | --- | --- |
|  | **No. of Shares** | **Value of Shares** |
| Authorized Capital Stock |  |  |
| Subscribed Capital Stock |  |  |
| Paid-up Capital Stock |  |  |

**Majority Stockholders / No. of Shares Held:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name** | **TIN** | **Nationality** | **Subscribed** | **Paid-Up** |
|  |  |  |  |  |
|  |  |  |  |  |
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|  |  |  |  |  |

(Use separate sheet if necessary)

**Board of Directors:**

|  |  |
| --- | --- |
|  | **No. of Shares Held** |
| **Name & Tax Act. No.** | **Nationality** | **Subscribed** | **Paid-Up** |
|  |  |  |  |
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(Use separate sheet if necessary)

**Name of Principal Officers:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Tax Acct. No.** | **Nationality** | **Position** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

(Use separate sheet if necessary)

**List of Business Affiliations of Applicant/Partners/Majority Stockholders**

|  |  |  |
| --- | --- | --- |
| **Name** | **Business Affiliations** | **Position** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

(Use separate sheet if necessary)

**Raw Materials/Articles Proposed to be Imported and Tariff Heading**

|  |  |
| --- | --- |
| **Raw Materials/Articles** | **Tariff Heading** |
|  |  |
|  |  |
|  |  |
|  |  |

(Use separate sheet if necessary)

 If application is to operate a Common Customs Bonded Manufacturing Warehouse, nature and rate of service offered

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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In support of my application, submitted are the following documents:

(Note: Photocopies certified by Applicant)

|  |  |  |
| --- | --- | --- |
|  |  | To be filled up by Customs (Pls. tick) |
| 1. A copy of the Certificate of Registration with the SEC certified by the Corporate Secretary.
 |  |  |
| 1. Photocopies of Articles of Incorporation By-Laws or Articles of Partnership
 |  |  |
| 1. Certificate of Registration with the Bureau of Domestic Trade if a Sole Proprietorship.
 |  |  |
| 1. Instruments evidencing absolute ownership or lease contract covering the proposed warehouse (if lease contract must have a minimum period of one [1] year).
 |  |  |
| 1. Plant Location showing means of access to the property.
 |  |  |
| 1. Plant Lay out showing and describing the size and construction of the proposed warehouse together with the intended use of each compartment.
 |  |  |
| 1. Mayor’s Permit for the Building.
 |  |  |
| 1. Audited or Interim Financial Statement for the last two (2) years immediately preceding the date of application. (Preferable the copy submitted to BIR).
 |  |  |
| 1. Applicant’s Income Tax Return for the last two (2) years immediately preceding the date of application. If a corporation/partnership, in addition, the income tax return of the majority stockholders/partners during the same period.
 |  |  |
| 1. List of machineries and equipment.
 |  |  |
| 1. Project Feasibility Study in the prescribed format.
 |  |  |
| 1. Proof of Investment or inward remittance by foreign investors/bank certificate.
 |  |  |
| 1. List of raw materials to be imported.
 |  |  |
| 1. Formula of manufacture certified by Industry Technology Development Institute. In case of Garments, the formula approved by the relevant office.
 |  |  |
| 1. Patterns or sketches of the products to be manufactured. In case of garments, the same should be approved by the relevant office.
 |  |  |
| 1. Clearance from the officers or equivalent unit of the port having jurisdiction over the warehouse to be secured by the Warehousing Documentation and Records Division (or equivalent unit) within ten (10) working days from receipt of the application.
 |  |  |

This is to certify that I have read Customs Administrative Order No. 01-2022 relative to the establishment and operation of the bonded warehouse and the rules and regulations implementing it and hereby undertakes and commits itself to faithfully abide thereby and all the terms and conditions of the bonds posted in connection herewith;

Applicant HEREBY SOLEMNLY DECLARES, under pain of perjury, that the information herein contained and, in the documents, submitted are true and correct. It is hereby understood that any misrepresentation, false statement, non-disclosure of any information hereby required, and/or any violation of any Customs law, rules, and regulations by the undersigned operator/firm or any of its officers/directors in connection with this application as well as the operations of our CBWs shall be ground for the disapproval hereof and/or the cancellation or revocation of our authority to operate a CBW, without prejudice to any administrative/criminal/prosecutions as may be proper.

Done in the City / Province of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ this \_\_\_\_\_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_\_.

|  |  |  |
| --- | --- | --- |
|  | By: |  |
| Operator/Company Name |  | Owner/President/General Manager(Signature over printed name) |

Republic of the Philippines )

City/Province of \_\_\_\_\_\_\_\_\_) S. S.

Municipality of \_\_\_\_\_\_\_\_\_\_)

Subscribed and sworn to before me this \_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ in the City/Province of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ affiant exhibit his Residence Certificate No.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ issued at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

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